

**MONMOUTHSHIRE COUNTY COUNCIL  
REPORT**

<p><b>SUBJECT: Draft Induction Programme for 2022 Elections</b> <b>MEETING: Democratic Services Committee</b> <b>DATE: 12<sup>th</sup> July 2021</b> <b>DIVISION/WARDS AFFECTED: N/A</b></p>
--

**1. PURPOSE:**

To consider the attached draft timetable for the induction of Councillors in 2022 and recommend changes or additions that members consider suitable.

**2. KEY ISSUES:**

In May 2022, elections will be held to elect a new set of councillors to represent Monmouthshire County Council residents for a five year term.

Given the wide ranging services and responsibilities elected members face when elected, a clear induction programme is required to;

- Highlight the training that we will provide to all councillors
- Ensure all service areas and training requirements are captured
- Provide candidates with advanced details of the induction programme and how it would impact them upon election

The induction programme should be considered in two phases, what is needed immediately upon election and what is knowledge building that isn't time critical. Feedback from councillors at previous induction programmes is that it is too much information too soon and too quickly. However the longer the induction programme takes to complete for the statutory training needs, the longer it will take for committees to start back up and members participating in committees. These are particularly important quasi-judicial committees such as licensing and planning committee.

The familiarity and confidence of councillors in using ICT thanks to the introduction of online meetings offers a new way of delivering sessions as part of the induction that we weren't able to utilise and should be considered as part of the induction to ease the travel time for newly elected members as well the impact on climate change.

The attached draft induction timetable take account of the factors above and members are invited to recommend changes or additions to the induction programme based on their experience as a councillor during this term.

**3. RESOURCE IMPLICATIONS:**

None.

**4. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**

The induction programme will ensure that all councillor are provided with the adequate tools and training needs to carry out their role as a councillor.

**5. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS:**

The induction programme will ensure that all councillor are provided with the adequate tools and training needs to carry out their role as a councillor including their safeguarding and corporate parenting responsibilities.

**6. AUTHOR:**

John Pearson, Local Democracy Manager  
Email: johnpearson@monmouthshire.gov.uk